

Martin O'Malley, Governor
Anthony Brown, Lt. Governor



Governor's Grants Conference 2011

Leading the Way Through Best Practices

7:30 A.M. to 8:30 A.M. Registration and Continental Breakfast

8:30 - 9:30 A.M. Opening Session with Lt. Governor Anthony Brown

The Opening Session will be moderated by Governor's Grants Office Director Eric Brenner. Speakers include Lieutenant Governor Anthony Brown and Nancy DiPaolo, U.S. Recovery Accountability & Transparency Board.

Auditorium Ground Floor

Concurrent Morning Sessions: 9:45 - 10:55 A.M.

1) **Grant Writing Basics:** Chairwoman **Jennifer Jones** of the Prince George's County Commission for Women will provide expert advice on grant writing skills, supported by **Mary Beth Stapleton**, Harford County Public Schools and the President of the Maryland Chapter of the Grant Professionals Association.

Room 2100/2102/2104 Second Floor

2) **The Nuts and Bolts of the A-133 Audit:** **Graylin Smith**, Managing partner, SB and Company, LLC is the lead firm conducting the Maryland Single Audit. Graylin will review the most recent single audit findings related to federal grants, and how to avoid similar mistakes in the future; crucial information for any entity (including local governments and non-profits) subject to federal audits.

Room 1109/1111 Ground Floor

3) **DUNS/CCR/FFATA/FSRS Management and Reporting:** **Kate Oliver** of General Services Administration and **Karen Lee** of the U.S. Office of Management and Budget will review the current requirements now that the Federal Funding Accountability and Transparency Act is the law of the land (and fully operational) while also covering all of the core functions that are required before any entity can apply for a federal grant.

Room 2101/2103/2105 Second Floor

4) **Anticipating Federal Grants:** Staff from Federal Fund Information for States, **Trinity Tomsic**, **Melissa Loeb**, and **Steven Pennington**, will provide agency-specific tips on the best places to gather information on upcoming federal grant opportunities before they show up in **Grants.gov**, along with information on the best resources for program guidance.

Auditorium Ground Floor

Concurrent Morning Sessions: - 11:10 A.M. - 12:20 P.M.

1) **Grants Monitoring and Oversight:** **Gil Tran**, U.S. Office of Management and Budget, is the primary federal official responsible for these issues for all federal grants; Gil has always been a popular speaker for his ability to demystify these topics for the average federal grant recipient.

Auditorium Ground Floor

2) **Working with U.S. Congressional Delegation Staff:** Staff Representatives from the Maryland delegation - - **Bart Kennedy**, Sen. Mikulski's office; **Myra Kidd**, Congressman Bartlett's office; **Jodi Schwartz**, Sen. Cardin's office; and **Dana Thompson**, Governor O'Malley's Federal Relations director - - are making a return appearance at this year's conference to discuss the added value that can be provided through your member of Congress. This year, their advice will reflect the drastic changes in earmark procedures and the uncertainties in the federal budget.

Room 2101/2103/2105 Second Floor

3) **Foundation Center Resources for Grants Research:** The single best resource for researching foundation grants is available from the Foundation Center's database, available at no-charge at the 12 Cooperating Collection libraries throughout Maryland. **Kim Patton** of the Foundation Center in Washington, D.C., will explain how best to use this tool. Kim will be joined by **Luisa Montero**, director of the Latin American Youth Center in Maryland.

Room 2100/2102/2104 Second Floor

4) **Preparing for Non-Profit Success:** Community Foundation of Anne Arundel County Director **Bess Langbein**, will draw on her previous experience working for non-profits, to provide guidance on how your non profit can thrive in this difficult economy; Bess will be joined by **Henry Bogdan**, Maryland Non Profits.

Room 1109/1111 Ground Floor

LUNCH WITH KEYNOTE SPEAKER - 12:30 - 1:40 P.M. *BALLROOM*

Controller **Danny Werfel**, U.S. Office of Management and Budget's Office of Federal Financial Management.

Meet Your State Agencies - 1:45 - 2:15 P.M. *Foyer-Ground Floor* You are invited to talk one-on-one with representatives from Maryland agencies about their grant programs, or simply ask for advice:

Department of Health and Mental Hygiene: **James Hermann**

Department of Human Resources: **Kelley Ray**

Department of Aging: **Ilene Rosenthal**

Department of Juvenile Services: **Beverly Schulerbrandt**

Governor's Office on Children: **Kim Malat**

Maryland Higher Education Commission: **Melinda Vann**

Department of Housing and Community Development: **John Greiner**

Governor's Office of Service and Volunteerism: **Barbara Reynolds**

Governor's Office of Crime Control and Prevention: **Amy Steinly-Marks, Laurie Rajala**

Maryland State Police: **Patrick Linnehan**

Maryland Judiciary: **Lynne Kelleher**

Department of Planning: **Bob Rosenbush**

Maryland Historic Trust: **Evie Cohen**

Maryland Energy Administration: **Jenn Gallichio**

Department of the Environment: **Tom French**

Maryland Environmental Service: **Ted Kluga**

Chesapeake Bay Trust: **Jana Davis**

Department of Business and Economic Development: **Elaine McCubbin**

Maryland Department of Transportation: **Songue Dixon**

Concurrent Afternoon Sessions: 2:20 - 3:30 P.M.

1) **OMB Circulars Review: Adrienne Fielding, Manager Editor, Thompson Publications**, will review the U.S. Office of Management and Budget Circulars, highlighting the reasons why mastering these documents is the key to successful management of any federal grant.

Room 2100/2102/2104 Second Floor

2) **Maryland Foundations as a Source of Funding:** The panel includes top executives of private funding organizations: **Rachel Monroe**, The Weinberg Foundation; **Karen Campbell**, The Verizon Foundation; **Tamara Zavislan**, The Community Foundation of Harford County, and **Adam Donaldson** of the Association of Baltimore Area Grantmakers (ABAG). The panel members will discuss their organizations' grants offerings and how best to work with family, corporate, and community foundations.

Auditorium Ground Floor

3) **Local Government Strategies for Success: Lore Chambers** of the City of Salisbury, **Colleen Baumgartner** of Carroll County, and **George "Happy" Mayer**, Town of Federalsburg, have been recognized by the grants industry as displaying Maryland "Best Practices" in grants management for their local governments. **Michael Sanderson** Executive Director of the Maryland Association of Counties will join our panelists to dispense advice for counties and municipalities wanting to make improvements in their grants practices.

Room 2101/2103/2105 Second Floor

4) **Performance Measurement: Evie Barry** of the Association of Government Accountants will demonstrate latest performance measurement tools and data to enhance your grant application and all aspects of your grants reporting.

Room 1109/1111 Ground Floor



The Governor's Grants Office – Eric Brenner, Merril Oliver and Susan Casey - thank our speakers and volunteers for their participation as well as this year's sponsors for their generous support: Governor's Office of Service and Volunteerism; Recovery Accountability and Transparency Board; Grant Professionals Association (National and Maryland Chapter), Association of Government Accountants, National Grants Management Association, Maryland Nonprofits, and Volunteer Frontier. Some of our sponsors have exhibit booths we hope you will visit.

Thank you for attending the 2011 Governor's Grants Conference. All Powerpoint presentations will be posted within a week at our site www.grants.maryland.gov.

FOR THOSE OF YOU WHO NEED CONTINUING PROFESSIONAL EDUCATION CREDITS (CPEs) for participating today, please circle the sessions you attended on this agenda, sign and print your name on the lines below, and deposit this in the box at the registration tables at the end of the conference. Your certificate will be emailed to you by Joan Peacock, Maryland Department of Budget and Management.

LEGAL SIGNATURE _____

PRINTED NAME _____

email: _____