



HIGHER EDUCATION GRANTS CONFERENCE ◊ MAY 22, 2012

Sponsored by: *Bowie State University* ◊ *University System of Maryland* ◊ *Daly Computers*

AGENDA

8:00-9:00 AM: Registration/Continental Breakfast

9:00-9:20 AM: Welcome Remarks, Bowie State University President Mickey Burnim

9:20-10:15 AM: Panel of Maryland higher education institutions describing the process/mechanics of how they handle grants functions: Central office vs. pure faculty function; who reports where in the org chart; separate grants compliance officer, etc.

Moderator Eric Brenner, Director, Governor's Grants Office

Nancy Nuell, Director of Business Development, Montgomery College

Jacqueline (Jackie) Eberts, Director, Fiscal Grant/Contract Management & Financial Compliance, Office of Graduate Studies & Research, Salisbury University

Alexandra (Alex) McKeown, Associate Dean for Research Administration, School of Public Health, Johns Hopkins University

Robin Dewey, Director of Academic and Government Grants, McDaniel College

10:15-10:30 AM: BREAK

10:30-12:00 Noon: Federal Multi-agency panel. Patterned after the open session at each Federal Demonstration Partnership meeting, various Federal agency representatives will report on current and upcoming funding opportunities along with some process/procedure information on how best to interact with their agencies.

Moderator Melinda Vann, Maryland Higher Education Commission

Fund for the Improvement of Postsecondary Education (FIPSE): Fred Winter, Program Officer

National Endowment for the Humanities: Wilsonia Cherry, Deputy Director, Division of Education Programs

National Science Foundation: Jeremy Leffler, Outreach Specialist, Policy Office, Division of Institution & Award Support (DIAS),

U.S. Department of Defense/Office of Naval Research: Kam W. Ng, Deputy Director of Research

National Institutes of Health: Michelle Bulls, Deputy Director, Office of Policy for Extramural Research Administration

12:00-1:00 PM: LUNCHEON. Andy Clark, University of Maryland, will introduce Keynote Speaker Travis Reindl, National Governors Association, Center for Best Practices. Travis will speak about Federal legislation and/or budget issues that impact higher education.

1:15-2:15 PM: Concurrent Workshops (choose one):

Breakout #1A (Room CLT 117): Grants Compliance Operations

In the age of accountability and spirit of transparency, grants compliance is a critical skill for successful grant projects. This session addresses a broad range of information including: how to begin and end a project; ways to keep projects on-time and on-budget while maintaining support from faculty and staff; effective reporting and tracking tools, including grants management technology, staffing levels, and forms.

Moderator Angela Lagdameo, Policy Analyst, Office of the Governor

Nancy Smith, Director, Office of Grants Development, Community College of Baltimore County

Jeremy Leffler, National Science Foundation

Breakout #1B (Room CLT 102): Private Industry Wants Higher Ed Partners. Speakers will talk about their past experiences and what they will look for going forward, in the context of providing advice on what institutions should be doing to make themselves attractive to the private sector, plus, setting up of consortium partnerships - how do they work?

Moderator Marivic Weiss, Bowie State University

Sara Burkhart & Lisa Williamson, Booz Allen Hamilton

Brian Darmody, UMD/College Park; Asst. Vice President for Research & Economic Development

2:15-2:30 PM: BREAK

2:30-3:30 P.M.: Concurrent Workshops (choose one):

Afternoon Breakout #2A (Room CLT 117): Smart Issues for Effective Grants Management: The effective management of a broad array of grants funds requires entrepreneurial skills that extend beyond the OMB Circulars. Participants will learn: effective project sustainability strategies; legal considerations regarding sub-contracts and the administration of projects in general; and the possibilities of conducting contract work instead of a grant project.

Kathy Bolton, Anne Arundel Community College, Director of Sponsored Programs

Merril Oliver, Governor's Grants Office, Deputy Director

2:30-3:30 P.M.: Afternoon Breakout #2B (Room CLT 102): The Life Cycle of a Grant.

This "30,000 foot" view is for the person still learning the basics of finding opportunities, writing a winning grant, managing the grant (includes discussion on OMB circulars, basic audit information).

Moderator Helena Moynahan, University of Maryland

Mary Louise Healy, Johns Hopkins University, Associate Director of Research Administration

3:30 P.M. CONFERENCE CONCLUDES. *Many thanks to our sponsors, speakers, volunteers and to Marivic Weiss and the staff at Bowie State University who made this conference possible.*

FOR THOSE OF YOU WHO NEED CONTINUING PROFESSIONAL EDUCATION CREDITS (CPEs), please circle ALL the sessions you attended on this agenda, and print and sign your name and email on the lines below; then deposit this in the box provided at the end of the conference. Your certificate will be emailed to you by Joan Peacock, MD Department of Budget and Management.

PRINT FIRST AND LAST NAME _____

LEGAL SIGNATURE _____

email: _____